

## **MIDDLE CLAYDON PARISH COUNCIL**

**Minutes of the Extraordinary Parish Council Meeting held on Thursday, 5th October 2017  
at 7 p.m. in The Claydon Estate Offices.**

Present: Cllr Sir Edmund Verney (Chairman), Cllr. Michael Jackson, Cllr. John Riches,  
Cllr. Mrs. Susan Cooper-Evans, Cllr. Mrs. Pauline Claridge.

**05-10/1 Apologies** were received from Ennis Grace and Cllr. Marc Linton.

**05-10/2 To receive any declarations of interest:** None

**05-10/3** To approve the change of Bank.

A discussion was held regarding transferring the Parish Council Account from Lloyds Bank, Buckingham to TSB Bank. All present were in agreement with this as it would make it much easier for all concerned with the banking. Cllr. John Riches had contacted TSB and the account opening and switching process had started. Cllr Sir Edmund Verney and Cllr. John Riches signed the account opening forms and when the account is opened Cllr John Riches would be applying to do Online Banking. Six months bank statements to be obtained on the Lloyds Bank account and sent through with the account opening forms.

**05-10/4 To receive Update on Cemetery Management:**

Cllr. John Riches had today attended a Cemetery Management and Compliance training course. Cllr. Riches reported to the meeting that the Parish Council are responsible for the Cemetery to the Ministry of Justice and that the legislation had been discussed in depth. Cllr. Riches would be obtaining, in due course, all the paperwork related to the Cemetery from Ennis Grace. When this had been obtained he would be looking into preparing a Management Plan which is a legal requirement. This is to be discussed at the next meeting.

**05-10/5 To approve and sign cheques:-**

Cllr. Riches had purchased a computer, remote hard drive and printer at a cost of £489.97p. Cheque raised to reimburse expenditure.

Cllr. Riches had been made aware that the Parish Council could reclaim V.A.T. which would mean that £112.30 could be reclaimed on the Computer purchase etc and this would also apply to electric bills and Accountants invoice.

Cheques written out on the Lloyds Bank, Buckingham Account prior to the switch taking place. Electricity bill in the future would be paid by direct debit.

**05-10/6 Any other business:**

Cllr. Sir Edmund Verney said report from the builder regarding the chapel restoration was encouraging although, to date, the quote had not yet been received from Mr. Richard Carter.

Cllr. Riches had written to Mr Hurst at Railtrack asking him to look at the roads but to date had not had a reply. Cllr Riches would chase him up on this.

Cllr Riches said he had recently sent through to all Cllrs documents/presentation for the Vale of Aylesbury Local Plan following a meeting on the 4<sup>th</sup> October.

Oxford Expressway Route might be finalised in two years time.

Cllr Mrs.Susan Cooper-Evans mentioned that there was a HS2 Meeting on Thursday, 12th October at Waddesdon, organised by Bucks County Council, where details, given by Groundwork, would be about how Parishes could take advantage of Community Environment Funding. Cllr Mrs.Susan Cooper-Evans was unsure whether she could attend this meeting but would book a place and let us know if she was unable to attend.

The Chairman, Cllr Sir Edmund Verney, thanked everyone for their attendance and closed the meeting at 7.48 p.m.